

## Changes to USPS Customs Declaration Forms Coming In August 2020

A significant change to how military postal customers overseas mail packages is coming. The United States Postal Service (USPS) is phasing out and will no longer accept handwritten customs declaration forms starting August 13, 2020. This means that pre-printed, hard copy PS Form 2976, PS Form 2976-A, and PS Form 2976-B customs declaration forms are no longer accepted. This USPS policy change derives from the Global Trade Compliance (GTC) requirements instituted back in 2015 due to increasing international security risks facing the United States. Aggressive and mandatory steps are being taken to provide additional safeguards against these risks. One-step is the entry of Electronic Customs Declaration Information for military outgoing mail items and transmission of the electronic customs data to the Customs Border Protection Manifest (CBPMAN) system. For the United States, changes will give USPS, the Department of Homeland Security and US Customs and Border Patrol more visibility to what is arriving into the United States and from where.

“To allow for a smooth transition period, we recommend customers start using the online electronic customs declaration forms in order to familiarize themselves before the 13 August 2020 cutoff date,” said Mr. Lionel Rivera, USAFE Air Postal Squadron, Postal Operations Flight. Customers have several options available to them when completing required customs declarations using the USPS.com website.

**Option 1:** Customers can choose the USPS Click-N-Ship feature to establish a free USPS.com account, complete their customs declaration and pay for their mailing using one of several USPS approved credit cards. Customers can visit the following website to create the free account at [https://reg.usps.com/entreg/LoginAction\\_input?app=GSS&appURL=https://cns.usps.com/labelInformation.shtml](https://reg.usps.com/entreg/LoginAction_input?app=GSS&appURL=https://cns.usps.com/labelInformation.shtml).

Back English Customer Service USPS Mobile Register

**USPS.COM** Click-N-Ship®

Sign In To Your Account

Already have an account?  
Enter Your Username and Password  
\* Indicates a required field

- \* Username
- \* Password

Sign In

Forgot your username?  
Forgot your password?

The United States Postal Service is serious about protecting your personal information. For added security, please consider changing your password periodically.

New to USPS.com?  
Create a USPS.com Account to...

- print shipping labels.
- request a Package Pickup.
- buy stamps and shop.
- manage PO boxes.
- print custom forms online.
- file domestic claims.
- set a preferred language.

Sign Up Now

**USPS.COM**

**Option 2:** Patrons can also print a customs declaration on the USPS website without establishing an account and then pay at the postal finance window when presenting their parcels and packages for mailing at <https://www.usps.com/international/customs-forms.htm>.



**About Completing Customs Forms**

**Do all shipments need a customs form?**  
 You do not need a customs form if you're sending First-Class Mail International® that weighs under 10 ounces.  
 First-Class Mail International must contain only nonnegotiable documents or correspondence.

**Option 3:** A number of APOs will offer customers the option of using a customer workstation at the APO to go online and complete a customs declaration before presenting mail pieces at the postal finance window.

**Option 4:** Postal patrons who do not present articles for mailing with an online declaration can still mail their packages using the hard copy PS Form 2976-R, **USPS Customs Declaration and Dispatch Note declaration form**. However, the accepting finance mail clerk will enter the information from the PS Form 2976-R into the CBPMAN via the USPS Point of Sale retail terminal with the customer present, as clarifying questions may be required to ensure that PS Form 2976-R contains accurate and complete data to complete the mailing transaction. This will result in longer customer waiting times and longer lines at the post office finance windows. Patrons can avoid waiting in line at post office finance windows if they complete an online customs declaration using the USPS website when presenting parcels and packages for mailing at the Air Force Post Offices (APOs).

**NOTE:** USPS announced that packages found in the mail stream bearing handwritten customs declaration forms after 13 August 2020 will be returned to the sender.

Lastly, most post offices will make available or offer a separate, expedited mail acceptance window as an incentive for customers who arrive at the post office with online, pre-printed USPS customs declarations. However, we ask for customers' patience and understanding if the new policy causes longer wait times at the counters.

Contact your local installation postmaster for additional information on the upcoming changes to customs declaration forms and GTC requirements, and for advice on the best service to use based on your mailing needs.

(Courtesy of Mr. Lionel Rivera, USAFE AIRPS/PO)