

SABER SHUTTLE RESERVATION REQUEST FORM

DSN: 452-7684 | Commercial: 06565-61-7684 | Email: 52fss.fsvllodgingshuttle@us.af.mil

Shuttle Office Hours: Monday – Friday 0900 – 1630 | Sat / Sun / US Holidays – CLOSED

PASSENGER INFORMATION

LAST NAME, First Name:				ID Card Holder:	
Contact Number:			Sponsor DSN:		
Trip Type:			Sponsor Name:		
Payment Method:			Cardholders Last Name: <i>(if different from Passenger)</i>		
Credit Card #:			Exp. Date: <i>(Mo / Yr)</i>	/	
OFFICE USE ONLY!	Shuttle fee:		Pet fee:		Total Charge:
Shuttle Show Time:			Shuttle Departs <i>(From Spangdahlem):</i>		

FLIGHT INFORMATION — Please validate against your flight itinerary

	DEPARTURE <i>(From Germany only)</i>	ARRIVAL <i>(To Germany only)</i>
Date (dd-MMM-yy):		
No. of Passengers:		
No. of Pets:		
Kennel Sizes (Dimensions - LxWxH):		
Total Check-in Baggage:		
Pickup location:		
Destination:		
Flight DEP/ARR Time:		
Airline and Flight number:		
Additional notes:		

RESERVATIONS - Can be made up to 60 days prior to departure/arrival date. 24-hour minimum requirement for transportation on Tuesday – Saturday. 72-hour minimum requirement for transportation on Sunday, Monday and US Holidays. A confirmation will be issued once all required information is received and availability is verified.

CANCELLATIONS - Your full rate will be forfeited if reservation cancellations are not received 24-hours in advance prior to the day of travel for Tues – Fri or 72-hours in advance for travel Sat – Mon and US Holidays. Cancellations must be submitted per email to 52fss.fsvllodgingshuttle@us.af.mil. **Place CANCELLATION and your LAST NAME in the subject line of the email.**

CHILDREN AND PETS - Children are charged at full passenger rates. Children under 12 years of age and less than 4 Feet 9 inches must be in passenger provided safety seats IAW German traffic laws. **Only small to large kennels are accepted and based on availability.** Pets must be transported in passenger provided kennels IAW German traffic laws to include Service and emotional support animals.

By submitting this form, you agree to the terms and conditions of the Shuttle program.